

PC ESD #6
Board of Commissioners Meeting Minutes
July 15, 2025

CALL TO ORDER:

- Meeting called to order @ 6:30 PM by D. Tillman
- Members present: R. Dalton, T. Huffhines, T. Lewelling, D. Tillman, S. Harrison
- Invocation by S. Harrison
- Pledges of Allegiance recited

BUSINESS ITEMS:

1. OFFICER REPORTS AND APPROVAL OF MINUTES FOR JUNE 17, 2025 BOARD MEETING

- T. Huffhines visited the bank to cash a CD in and deposit into the money market account. The 2nd CD will mature on the week 7/21 and will be cashed in and deposited in the same account. (\$106,817 mature value of each CD)
- T. Lewelling signed checks, visited the station a few times and invited the Firefighters to monthly musical
- D. Tillman transferred funds in the bank account to cover checks written
- S. Harrison motions to approve the minutes from the June 17th meeting, D. Tillman seconds > all in favor

2. APPROVAL OF MINUTES FOR JUNE 17, 2025 EXECUTIVE SESSION

- S. Harrison motions to approve the amended minutes from the June 17th executive session, D. Tillman seconds > all in favor

3. ADMINISTRATIVE REPORT/MANPOWER-VOLUNTEERS - SCFD

- 35 total personnel on roster – ~5 applications on hold
- Two inactive Firefighters removed from the roster
- 2 Tankers are inoperative and being evaluated (functional tanker with a governor issue and a leaky tank on another truck)
- The Brush truck is in Haskell being upfitted – Transmission cooler part had to be ordered slowing things a bit
- Five interviews scheduled this month
- 2 Firefighters have completed their state requirements and are now EMT-Basics
- Very first physical ability test completed – 2 people are on a performance improvement plan
- Next week 4 Firefighters are going to a training school at A & M– this could raise our ISO rating
- All facilities are in working order
- Call volume: Total of 65 in June (7 Fire, 38 EMS, all others 20 (Hazards, Service calls, Good intent, and SVR WX/Natural Disaster) – 378 total calls YTD
- Call times - 1:01 turnout, 11:13 travel time, Total call time 29:09 minutes – (call details on file)
- 15 Calls in Horseshoe Bend, 9 in Western Lake, 4 in Lake Country
- 3 mutual aid calls (1 Parker County ESD7 and 2 Weatherford FD)
- Structure fire in Western Lake Estates on 07/03 @ 10:28am (6 minutes to respond)- water on the fire within 3 minutes, search for occupants began 3 minutes after arrival and search was complete within 20 minutes (no one was home)

4. FIRE DEPARTMENT REPORT – CRESSON

- May calls – 66, 448 YTD (vs. 439 YTD in 2024)
- Call Breakdown: Parker County (ESD6) – 16, Cresson- 3, Johnson- 7, Hood- 29, and Tarrant – 24
- Barbecue for the community held by Cresson FD – 100+ people attended
- Call times: Turnout – 1:55, Travel – 4:45, Total avg. 6:40
- Significant calls:
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- Manpower:
 - 25 Members, 30 Probationary members 5 Juniors, total responders 60
 - 12 on Leave, 8 Senior members, 7 Special, Total others 27
 - Total roster – 87
 - 7.8 avg. responders per ESD6 call

5. DISCUSSION OF PRELIMINARY 2025-2026 BUDGET-SCFD

- Budget spreadsheet provided and filed (includes amended numbers for 2024-2025 budget)
- Projected revenues of \$1,600,200 vs. projected spend of 1,496,998 leaving an estimated \$103,202.00
- Expenditures for salary and OT increases, and radios reflected in the amended 2024-2025 budget
- Discussions held on preparation for budget work sessions
- Budget must be approved by September 30th - Work session planned for 8/12

6. DISCUSSION OF CRESSON BUDGET REQUEST FOR 2025-2026

- Cresson indicates that it estimates its annual contract rate will need to increase from 140,000-155,000 based on monthly expense accrual over the last 12 months (and factoring the 20% of calls supported in ESD6)

7. REVIEW 'DRAFT' OF SEPTEMBER 30, 2024 AUDIT REPORT

- T. Huffhines motions to approve D. Tillman to sign off on the 2024 audit report, S. Harrison seconds- all in favor

8. DISCUSS TIN TOP STATION RENOVATION

- Quick review of the June meeting discussion about renovating the Tin Top station instead of building a new station.
 - New living quarters and new bathrooms – estimated costs from 2 bids so far ~\$150K (~800s.f.)
 - New kitchen/dayroom on the first floor included along with four 10 x 10 bedrooms
 - No improvements expected for the exterior – Hospital District approves of the plan so far
 - T. Huffhines motions to approve ESD6 Chiefs to go forward with bids for the improvements to Station 2 on Tin Top, S. Harrison seconds – all in favor.

9. REVIEW AND DISCUSS PURCHASE OF NEW ENGINE AND NEW TANKER

- Proposal:
 - Sell 2 trucks, one tanker and one brush truck not being used, estimated at a value of 175K
 - Deposit the money and use it make payments on 2 new trucks
 - First payments won't be due until February 2027
 - One remaining truck would go on reserve status and be located at Station 2
 - A big change is coming for chassis specifications that will raise prices by 75K per truck
 - Finance term for new trucks expected to be 7-10 years
 - S. Harrison motions to authorize the Chiefs to initiate plan to define actions needed to sell 2 existing trucks and purchase 2 new trucks, T. Lewelling seconds – all in favor

10. DISCUSS BANKING SERVICES AND ADDITIONAL CERTIFICATES OF DEPOSIT

- No response from solicitations – Chief will readress

11. DISCUSS DOING BUSINESS WITH TEXPOOL FINANCIAL SERVICES TO MUNICIPALITIES/GOVERNMENTAL ENTITIES – MUTUAL FUND INVESTMENT

- S. Harrison motions to authorize the opening of a TexPool Account, T. Huffhines seconds – all in favor

12. DISCUSS STRATEGY FOR SALES TAX ELECTION

- There will be a sales tax election in the November 2025 elections (WISD Bond (250-300M) will be included)
- Further discussion on how ESD6 leadership and Board will approach sales tax information campaign
- R. Dalton motions to authorize the Chiefs to take action to put Sales Tax back on the ballot in November 2025, T. Huffhines seconds – all in favor.

13. REVIEW AND DISCUSS SUBMISSION OF THE FEMA STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT

- Application has been made for the SAFER grant
- We expect to something in response to the application by October or November of 2025.

14. NEW AGENDA ITEMS

- Include all but numbers 2, 7, and 13 from this agenda to the August monthly meeting agenda.

15. CITIZEN'S COMMENTS (HEAR VISTORS WHO HAVE INDICATED BY SIGNATURE THEIRDESIRE TO SPEAK FOR FIVE MINUTES)

16. ADJOURNMENT

- R. Dalton motions to adjourn the meeting 8:23p.m., S. Harrison seconds the motion – all in favor