

**PC ESD #6**  
Board of Commissioners Meeting Minutes  
April 16, 2024

**CALL TO ORDER:**

- Meeting called to order @ 6:34 PM by D. Tillman
- Members present: T. Lewelling, R. Dalton, T. Huffhines, D. Tillman
- Invocation by T. Lewelling
- Pledges of Allegiance recited.
- Break at 6:39, meeting to resume at 6:45

**BUSINESS ITEMS:**

**1. OFFICER'S REPORTS AND APPROVAL OF MINUTES**

- T. Huffhines signed checks, and produced the minutes
- T. Lewelling checked in a few times and signed checks
- D. Tillman transferred funds, restored auto-payment/transfers with the bank
- T. Huffhines motions to approve March 19<sup>th</sup>, T. Lewelling seconds – all in favor

**2. ADMINSTRATIVE REPORT/SCFD: Chief Teague**

- Breakdown of calls provided in Attachment (filed)
  - 67 calls in January – 16 fire, 38 EMS, 13 miscellaneous
- Equipment - Everything is up and running
  - Engine 344 is back with all parts operative
  - Engine 44 still waiting parts to fix damage from fence post
  - Dryer at station one quit (18 years of service) so it will be replaced on 4/17
- No new Workers comp claims
- 10:47 response time, out the door time of less than one minute
- AFG Grant (tanker truck funds) – application submitted
  - Could get a response sometime near end of April or early May
  - ~500k in funding for a new truck (ESD6 would be obligated to ~50K to complete the deal)
- Discussion of SAFER Grant – FEMA initiative to help fund full time firefighters at smaller organizations like ESD6, (ESD6 has zero full time firefighters now)
  - ESD6 applied the week of 4/08
  - Should hear back on the SAFER grant by the end of June or early July
  - Will have to plan for it in the upcoming budget (approval on the grant won't come until after the budget decisions)
  - Would fully fund 9 full time firefighters for 3 years, (3 full time per AM/PM shift augmented with volunteers) Salaries, insurance, Social security, retirement, etc. covered
  - After the end of 3 years, ESD6 would have to pick up the tab
  - Funds distributed each year? – To be confirmed.
  - This would ensure that with each crew showing up to a call would be certified for Firefighting and EMS – today that is typically one with EMS of Firefighter per shift
  - If awarded the grant, actions are required within 50 days (posting for positions, etc.)
    - Some advanced work on those actions are underway
    - Some of the existing workforce have indicated an interest in fulltime positions
    - This would make competitive salaries, for Parker County, possible
    - The application was for 9 full time positions and that or nothing will be granted.
  - Scheduling practices are discussed as well as the bearing that has on levels of (TFCP for example) certification that work each call
    - Full time Firefighters average 10 work days/month

- On the 20<sup>th</sup> day of each month an email goes out requesting schedule preferences
- ~37 volunteers (6 in TCFP, 7 in some level of EMS training) training to fill ~120 shifts

### 3. FIRE DEPARTMENT REPORT – CRESSON:

- Total of 80 calls in March 2024 (60 in March of 2023 – YTD 223 vs. 204 in 2023 up 9%)
- Breakdown of calls -PCESD6 =12, City of Cresson 3, Johnson County 7, Hood County 28, Tarrant – 30
- Response time – Computer generated times of 1:43 for turnout and travel of 5:51 for a total of 7:34
- Significant calls
  - MVA resulting in a death – Motorcycle accident - Dr. John Knox, Sr. Pastor Granbury Church of Christ and Chaplain for Granbury PD on scene for support
- 4000 gallon tanker truck expected to deliver later in May, (total costs with outfitting ~640K)

### 4. UPDATE ON STATUS OF MANPOWER / VOLUNTEERS

#### CRESSON: Chief Becker

- Total current roster 87
- (8 seniors, 6 are on various forms of leave, 7 special members (21Ttl), 23 EMS qualified – others in EMS training expected to increase the number significantly
- **66 responders** (27 Probationary, 31 members, and 6 juniors)
- 8 pending applications – 2 EMT, 1 Paramedic, HAZMAT specialties
- 20 of volunteers answered 10% or more of the calls
- 5 Junior Members turn 18 this year

#### SPRING CREEK: G. Teague

- Roster of 38 active volunteers as of 04/16
- 6 people currently in PTFP Academy
- Saturday volunteer trainee program – continued development
- 3 Applications pending
- 1 new person on boarded (2 shifts so far) EMS certified
- Minimum 2 on day and overnight shifts needed.

### 5. UPDATE ON TOUCHSTONE SERVICES

- Public communications (texts) on sale tax elections have been initiated
- Call list provided by a 3<sup>rd</sup> party service (voter registration)
- Info linked to the ESD6 website (Spanish and English)
- Update provided on the Facebook page as well – approved by Consulting firm
- Results should be known a few hours after the polls close

### 6. UPDATE OF OUR AGREEMENT WITH THE PARKER COUNTY HOSPITAL DISTRICT

- Hospital District agreeable with ESD6 Commissioner's recommendation

### 7. REVIEW/DISCUSS AMENDED 6 MONTH BUDGET

- Amended budget reviewed (due to error/underestimated cost of Employee wages)
- Budget also underestimated the property tax revenue by ~113K
- ***T. Huffhines motions to adopt the amended 2023-2024 budget of \$1,266,440 as proposed, T. Lewelling seconds – all in favor***
- ***T. Huffhines motions to adjourn into Executive Session @7:47, D. Tillman seconds – all in favor***
- Copy filed as reference

**8. EXECUTIVE SESSION TO DISCUSS AND/OR AUTHORIZE THE PURCHASE/SALE OF EQUIPMENT AND LAND**

- *T. Lewelling motions to sell the 1995 Dodge Ram truck , T. Huffhines seconds the Motion - all in favor*
- *T. Huffhines motions that the board authorize the Chair of Parker County ESD6 Board of Commissioners to execute the written proposal on lot 31 Lake Country Estates for \$11,000, T. Lewelling seconds the motion – All in favor*
- *D. Tillman motions to authorize Chief Teague to negotiate with the lot owner of 3 lots south of ESD6 Station 2, at a price not to exceed 140K for clean lots (all improvements removed) T. Lewelling seconds the motion – All vote in favor*

**9. HEAR VISITORS WHO HAVE INDICATED BY SIGNATURE THEIR DESIRE TO SPEAK FOR 5 MINUTES – No visitors**

**10. NEW AGENDA ITEMS**

- Update on Sales Tax Election results
- Update on our agreement with the Parker County Hospital District
- Update on Lake Country Estate property sale

**11. ADJOURNMENT**

- Resume April Board of Commissioners meeting at 8:17 p.m.
- T. Lewelling motions to adjourn the Board meeting at 8:25, D. Tillman seconds motion – all in favor